

## Minutes of the Public Safety Committee Meeting – October 28, 2019

**Members Present:** Phil Wedekind and Tom Kolb. Mike Plautz was absent. **Others Present:** Tom Pinion, Administrator Geick, Police Chief Mark Schauf, Fire Chief Kevin Stieve, Attorney Emily Truman, Wade Peterson, Tony Gilman, Ian Crammond, and Kris Jackson.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously. It was moved by Kolb, seconded by Wedekind to approve the minutes of the September 30, 2019 meeting. Motion carried unanimously.

### New Business

- a. Consider proposed Agreement with Sauk County to relieve some of the parking congestion in the vicinity of the West Square Building in Downtown Baraboo – Administrator Geick said that Ian Crammond and he have been part of a parking committee regarding downtown for a year. He said that County's Property Committee are proposing to buy part of the City's lot that is part of the West Square Building lot. He said that he countered with the County asking why they would want to pay money for that lot, the City would much rather see them invest in buying the corner lot and putting more parking into that area. He said in further discussions, one of the other ideas from the County would be to move some of the County cars out of this lot over to the 5<sup>th</sup> Avenue parking lot, where they already have an agreement with the City. Crammond said that another problem is that there is no regulations as to businesses parking their vehicles in the west square lot at any time of the day. It was stated that this lot is currently unregulated. Geick said that his proposal to the Council is that the City does not charge them, we would give them the property owned by the City in the West Square lot, conditioned on by agreement that they make an effort to buy the corner lot where the house is now. It was stated that the goal is to make more visitor parking in the West Square lot. Schauf said downtown parking is a huge issue. Discussion took place why the green space has not been developed into parking. Kolb moved to give Geick direction to have more formal negotiations with the County concerning an agreement involving the City owned land in the West Square Building parking lot and to trade that land for an agreement to construct additional parking on the southeast corner of Birch and 4th, and additional parking in the City's 5<sup>th</sup> Avenue parking lot. Wedekind seconded the motion. Motion carried unanimously.
- b. Consider proposed Water Meter Reading Agreement with the Village of West Baraboo – Peterson presented the background to the Committee. Peterson said that West Baraboo has the same meter reading system as the City; however, they have to go house to house to read the meters. He said that West Baraboo has the opportunity to purchase the MSU as the City has on all houses, and the City's tower can pick up all of their signals. Peterson said the Village would be charged \$8,000, per year to provide this service. He said that it would be set up with a 3% increase per year for the 5-year contract. West Baraboo requested that the termination clause be one year. It was moved by Kolb moved to allow Staff to continue negotiating with the Village of West Baraboo concerning Water Meter Reading Agreement. Wedekind seconded the motion. Motion carried unanimously.
- c. Consider and approve the Baraboo Fire Department's updated Apparatus Replacement Schedule – Stieve presented the apparatus replacement schedule to the Commission. He said that this is just a list to formalize the process. He said the list has not been updated in a couple of years. Wedekind said that he would like to see the apparatus replacement pushed out to 30 years instead of 25. Stieve said that he would rework the replacement schedule to 30-year replacement and bring it back to the Committee next month.
- d. Consider revising Section 7.09(3)(f)(l) of the Traffic Code to convert the 8-hour parking stalls on the south side of 4<sup>th</sup> Avenue between Broadway and Birch Street to 2-hour stalls – Schauf said that this is to be consistent with the other parking within that block. Kolb asked if a handicap stall had to be added. Pinion said that handicap stalls are completely discretionary with on-street parking. It was moved by Kolb, seconded by Wedekind to revise Section 7.09(3)(f)(l) of the Traffic Code to convert the 8-hour parking stalls on the south side of 4<sup>th</sup> Avenue between Broadway and Birch Street to 2-hour stalls. Motion carried unanimously.
- e. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for August, September, and October 2019 – It was moved by Kolb, seconded by Wedekind approve adjustments as presented. Motion carried unanimously.

### Reports

- a. Utility Superintendent's Report – Peterson said water is finishing up maintenance items, they will be finishing up dead end fire hydrant flushing next week if it warms up. Wastewater is finishing jetting, and they are currently looking for a dry field to spread bio-solids. He said the brewery (old Farm Kitchen) is up and running with no problems.
- b. Street Superintendent's Report – Gilman the department has been busy with leaf and brush pickup. He said crack sealing is done for the year. He said the department went through 22 pallet, about 66,000 pounds of crack sealer. He said the intersection of 2<sup>nd</sup> and Remington turned out very nice, and the department has gotten many compliments. Gilman said that the mechanic turned in his resignation, the employment advertisement is listed with a deadline of November 14.
- c. Police Chief's Report – Schauf said that two weeks the Department was visited by the Wisconsin Law Enforcement Accreditation Group, and they did a full assessment of 240 homework standard, which the department met or exceeded all of them and they should be receiving an official reaccreditation certification when the board meets in December. He said he would like to thank Ryan Werner, who is the reaccreditation manager, and all the other officers and staff for all the work they did. He said that there are only about 70-some agencies in the State of Wisconsin that are accredited, so to be one of them is an honor.
- d. Fire Chief's Report – Stieve said that there was a minor mishap in the station, one of the trucks bumped into another, probably a couple thousand dollars damage. He said insurance company has been contacted. Stieve presented and Committee with a progress report on the Fire Department Operation Study to read at their leisure. He said he is still in the progress of gather data on things that can be done with the 4<sup>th</sup> Street building within reasonable cost, exhaust removal is one of them. He said that he has had the State Building inspector in the fire station to potentially rent out some of that space, and thinks that they can reasonably do that within the codes, such as smaller businesses, and hopefully bring in some revenue. Stieve said that he was thinking the clerk's office, that was remodeled and all walls could be removed. Kolb asked if this idea would happen, would it be necessary to have ADA compliant restrooms, and Pinion said that according to the State building inspector it would not.

Pinion presented the status on street reconstruction projects.

Discussion took place for the next meeting date; it was the consensus that the next meeting would be December 9, 2019

**AJOURNMENT** – It was moved by Kolb, seconded by Wedekind to adjourn at 1:50 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman